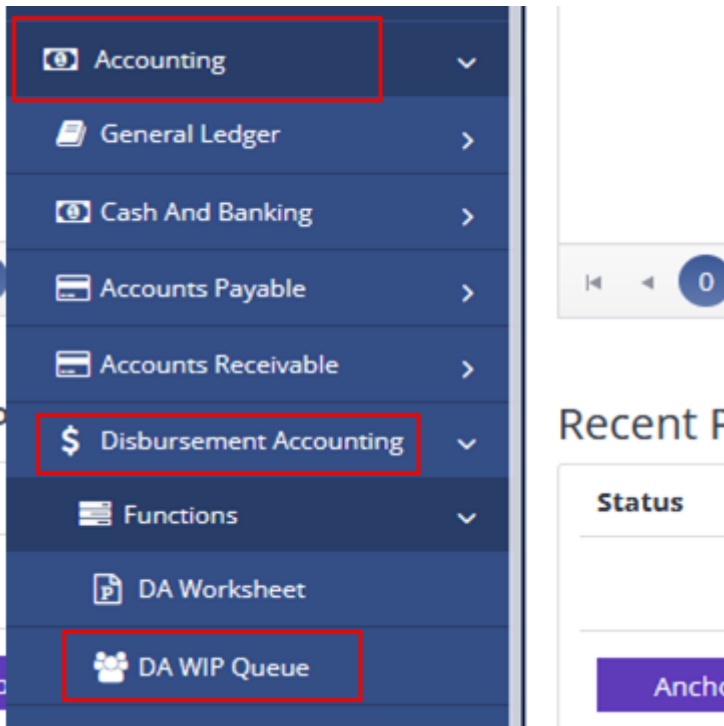


DA Problems - Port Response

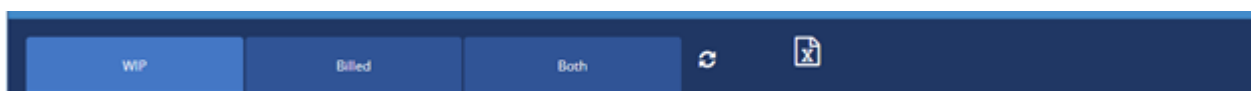
Navigate to DA WIP Queue by going to Accounting, Disbursement Accounting, Functions, and DA WIP Queue



Enter Entity, Office, and Yes for DA Problem (you can select Save Default Criteria, and this will automatically be selected next time)

A screenshot of the 'Selection Criteria' form. The form has a blue header and a light blue background. It contains several sections of filters: 'Billing Party' (Select Billing Party), 'Entity' (NJL), 'Principal Types' (Type min 3 char for search), 'Bill Method' (Select Bill Method), 'Collector' (Select Collector), 'Region' (Select Region), 'Office' (CORPUS CHRISTI), 'Views' (All Files, Open WIP, Funds Available), 'File Type' (Select File Types), 'Classification' (Select Classification), 'DA Clerk' (Select DA Clerk), 'Problem Code' (Select Problem), 'Period To' (Select Accounting Period To), 'Ready to Bill' (Both), 'File Validated' (Both), 'DA Problem' (Yes), 'File Status' (All), 'Is SS Client' (Both), 'DA Types' (All, Original, Supplementals), and 'From ATD' (MM/DD/YYYY). A 'Save Default Criteria' button is visible on the right.

Click to refresh



This will bring up ALL DA problems for the selected office; this can then be filtered by Port to see only the problems that need a port response.

Problem Code With Name	Principal N...	WIP Amount	File Funds
MPO - Internal - Maersk/Other PO missing	Sort Ascending Sort Descending	-\$3,857.04	
S5DA_APPR - S5 Hub - S5 PDA / FDA / SDA not approved	Columns	\$8,830.41	
CASH - Internal - Cash Corrections/Inquiries	Filter 42415	Show items with value that: Contains port	
MIINV - Port - Missing Invoices	41203	And	
MIINV - Port - Missing Invoices	30499	Contains	
VCL - Svc Team - Vsl Checklist missing/incomplete S5	42415		

You can now hover over the problem note to see full details, and if a port response has already been entered.

Problem Code With Name	Principal N...	WIP Amount	File Funds
MIINV - Port - Missing Invoices	Comment : missing vessel mail for docs. Port Response :		
MIINV - Port - Missing Invoices	30499	-\$27,349.89	
DDR - Port - DA Draft for Port Review	42877	-\$22,207.75	

Click on the file number to go into DA billing screen and enter the port response by going to DA Notes, DA Problem Type, and click on the note.

The screenshot shows the DA billing screen with the following details:

- File No.:** 2115856
- Entity:** NJU
- Branch:** USNYC
- Business Type:** RoRo
- Date Created:** 03/01/2021
- Principal:** 30K25 - HYUNDAI GLOVIS CO LTD(CAR CARRIER TEAM2)
- Print File PO:** USNYC
- Ref No.:** 18
- DA Curr:** USD
- Duty Emp.:** Marlon Dickens
- Port:** USNYC
- Billing Method:** Standard
- Vessel:** VIKING BRAVERY
- DA Due Date:** 4/9/2021
- Supp. DA Due Date:**
- Arrival:** 3/9/2021 5:00:00 AM
- Sailed:** 3/10/2021 10:11
- File Type:** P
- Exchange Rate:**
- Resp. Prry:** HYUNDAI GLOVIS CO
- Sub Agent:**
- Alternate DA Address:** Select Alternate DA Address
- Charterer Agent:**

AMOUNT DETAILS

Disbs	Receipts	Balance	Paid Disbs	Funds
\$173,591.65	\$0.00	\$173,591.65	\$35,026.99	-\$35,026.99

DA Problem Type

Problem Code: Select DA Problem Code

Comments:

Port Response:

HISTORY

Problem Type	Comments	Port Response	Resolved	Resolved Da...	Inserted By	Inserted On...	Updated By	Updated On	Action
MIINV - Missing Invoices	6-10: File is missing DA invoice; should be here at 45 days. - em port 5-26 sent reminder to port	5-26: There was an error on the billing of the invoice; reset to bill on 6-10. 5-14 Sent port email.			vidorsett	04/08/2021	vidorsett	06/10/2021	

- Click the comment that was entered by the DA Clerk, and a box marked "Port Response" will appear (see 2nd screenshot below).
- Enter or update the "Port Response" box, and click the "SAVE" button.

Update DA Problem Type

Problem Code

MIINV - Missing Invoices

Resolved

Resolved Date

MM/DD/YYYY

Comments

6-10- File is missing PA invoice; should be here at 45 days. - em port 5-26-sent reminder to port

Port Response

5-28-There was an error on the billing of the invoice; reset to bill on 6-10.
5-14-Sent port email requesting invoice

Close

Save